



New Delhi  
12.03.2020

### URGENT / MOST IMMEDIATE NOTICE

In the wake of the recent Covid 19 (Coronavirus) pandemic, the following measures are taken up by the University and everyone in the South Asian University is requested to comply.

1. No guests are allowed inside the SAU hostel premises.
2. Vendors/delivery boys, postal/courier persons are allowed only up to the SAU reception area.
3. Biometric scanning for all outsourced employees/personnel deployed by Housekeeping, Security agencies to be immediately suspended (till 31 March 2020).
4. Possibility of installation of thermal monitors is being considered and everyone is requested to comply for screening.
5. Students, Faculty and Non-teaching members are requested to report to their respective HODs/Faculty Office if any international travel was undertaken by them in the last fortnight.
6. All non-essential inland/foreign travels should be avoided.
7. Access control has to be strictly maintained and Security Officer and AD (HSS) should ensure everyone in the University carried the university ID card to gain entry to the campus.
8. Masks on a contingency/emergency basis were procured and distributed in the campus. Given the possibility of the cost of masks rising significantly/many folds, all residents of Akbar Bhawan are requested to procure (approx. cost INR 50) for their usage. Hand sanitizers are being procured by the University and for the time being kept at the reception, entry gate and other strategic places.
9. A committee comprising the 2 hostel wardens (Men's and women's), the Medical Officer, Deans Students and Associate Dean Students will monitor the situation on a daily basis and is empowered to take necessary decisions.

A handwritten signature in blue ink, appearing to be 'P. R. Officer', is written over the name of the Public Relations Officer.

Public Relations Officer, SAU

A handwritten signature in blue ink, appearing to be 'J. Kumar', is written over the name of the Medical Officer. Below the signature, the date '12/3/2020' is written.

Medical Officer, SAU